

Harbour Town Adelaide Busking Permit Application Form



Section 1 – Applicant Details

Title	First Name (s)	Surname	Date of Birth	Act/Stage/Group Name (if applicable)

Is this application part of a group? **YES/NO (please circle)**

Postal Address (must be an appropriate address to send permit)		
Suburb	State	Post Code

Contact Telephone Numbers	
Hm:	Mobile:

Email Address
Website (if applicable)

Would you like to be added to Harbour Town Adelaide’s busking database to be advised via email of performance opportunities and busking policy updates? **YES/NO (please circle)**

Section 2 – Permit Details

Please tick permit required:

	\$30 annual permit for new applications and reapplication, up to 4 people.
	\$10 short term application (valid for 3 months), up to 4 people.
	\$50 additional annual fee to sell original merchandise such as CD’s and DVD’s. Please list merchandise you intend to sell:

I am reapplying for a new permit. **YES/NO (please circle)**

If yes, previous permit number: _____

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Section 3 – Performance Details

Description of Act:

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Equipment use during Act:

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Dangerous Goods:

Do you use dangerous goods? **YES/NO (please circle)**

Dangerous goods include, but not limited to, the use of substances that are flammable, toxic or hazardous and implements such as swords, knives and whips.

* Harbour Town Adelaide does not allow any acts which uses dangerous goods.

Public Liability:

Do you have a current public liability insurance policy for a minimum of \$10m for performance in Australia? **YES/NO (please circle) -copy to be provided with application.**

If **NO** an excess of \$1,500 is payable if the Applicant is named in any action.

Section 3 – Parental/Legal Guardian Consent (if applicant is under 16 years)

I hereby consent to my child/ward (please print name) _____
performing as a busker at Harbour Town Adelaide.

I agree and understand that:

- Harbour Town Adelaide does not provide supervision of buskers less than 16 years of age.
- I must accompany him/her to each and every busking performance, or ensure that they have in their possession a signed authority provided by myself indicating an approved supervisor of at least 18 years of age.

Name		
Address		
Suburb	State	Post Code
Signature		Date

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Section 4 – Declaration

I declare that the information that I have provided in this application is true and correct. If granted a Busking Permit, I agree to comply with the conditions of use in association with that permit including but not limited to:

1. I have read and understood the Busking Guidelines.
2. I will abide by the guidelines and conditions outlined in the Busking Guidelines and the permit issued to me.
3. I will notify Harbour Town Adelaide if my performance changes significantly.
4. I will notify Harbour Town Adelaide if my contact details change.
5. I will ensure that the permit is not sold, transferred or assigned to another party and will be solely use for the purposes stated in the application form.
6. I agree that all permit application fees are non refundable.
7. I agree to provide updated copy of public liability insurance when policy renewed or changed.
8. If I do not hold my own insurance policy, I agree to pay the required excess if a claim is made against me.
9. I acknowledge that if the information in this application is found to be false my permit will be cancelled.
10. I acknowledge that my permit will be cancelled if the guidelines and conditions are not adhered to.

Name	
Signature	Date

Harbour Town Centre Management - Personal Information Statement

We will collect and use your personal information in the course of processing this application form. We may also use your personal information for the purposes of providing (or providing information about) products or services to you, including the provision of VIP Cards, membership of the Tourism Club or Tourism Lounge, the conduct of promotions or competitions, the operation of mailing lists for promotional purposes and to provide other services requested by you. We may disclose your personal information to our agents, contractors and other third parties who provide services to Harbour Town as necessary for these purposes and in some cases to our retailers (eg; to a retailer whose products you purchase using one of our online platforms), and as otherwise permitted or authorised by law.

We may be limited in our ability to process this application form if we are unable to collect from you the personal information we require. We will not transfer your personal information overseas, except upon your request or if we are permitted or authorised to do so by law.

You may access the personal information we hold about you by lodging a written request with our Privacy Officer. Generally we will provide access, except in limited circumstances where we are permitted by law to refuse access. If you believe we have breached our obligations under the *Privacy Act 1988* (including the Australian Privacy Principles), or if you have any other queries or concerns regarding your privacy and the way we handle your personal information, please refer to our privacy policy at www.harbourtown.com.au or contact the Harbour Town Privacy Officer, by email at privacy@harbourtown.com.au or phone on (08) 8355 1144. Our privacy policy sets out how you may lodge a complaint with Harbour Town and how we will handle your complaint.

Office Use Only

	Date
Application Received	
Payment Received	
Permit Issued	

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Application Process

Application forms are available:

- for collection from Harbour Town Adelaide Centre Management Office;
- download from the Harbour Town Adelaide website (www.harbourtownadelaide.com.au), or
- On request by emailing reception@harbourtownadelaide.com.au.

All applicants must complete the application form and submit the completed application form with the required application fee. An application form must be completed by each individual, however if applicants form part of a group, one permit will be issued and one application fee is payable for groups up to 4 people.

Application Fees:

- \$30 per year will apply for new applications and reapplications and will cover 1 – 4 people.
- \$10 short term application (3 months) will cover 1 – 4 people.
- Additional \$50 fee per annum for artists selling original merchandise such as CD's and DVD's.

The applicant must have public liability insurance in place, for a minimum of \$10m preferably \$20m, and a copy of the certificate of currency must be provided with the completed application form.

If they applicant does not hold their own insurance, they will be covered by a policy held by Harbour Town Adelaide for \$10m. If a claim is made against an applicant, they will be required to pay an excess of approximately \$1,500.

If the applicant is under the age of 16, a parent or guardian must sign the application form, acknowledging that the applicant must be accompanied by the parent/guardian at every performance.

The completed application forms must be submitted in person to Harbour Town Adelaide Centre Management Office and proof of identity is required, e.g.

- current Australian drivers licence
- current passport
- current bank card or credit card with signature
- current student identity/proof of age card
- statutory declaration issued by South Australian Police

Once a permit has been issued, contact is to be made with Harbour Town Adelaide to book performance space.

Performances can only be undertaken with prior bookings.

Performance permits must be displayed whilst performing at Harbour Town Adelaide and the permit holder agrees to fully comply with the terms and conditions of the permit.

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General Guidelines and Conditions

General guidelines and conditions include but are not limited to the following and may be changed at any time at the discretion of Harbour Town Adelaide Centre Management.

Approved Performances

All performances must be pre booked with Harbour Town Adelaide Centre Management and restricted to the designated location. Permits must be on display at all times. Harbour Town Adelaide's security contractor has the right to request a performer, who has not pre booked, to cease performing.

Age restrictions

Harbour Town Adelaide reserves the right to impose conditions on approvals to busk for persons under the age of 16 years. Performers under the age of 16 must have parental or legal guardian consent at the time of permit application.

It is mandatory that children under this age have parental or legal guardian supervision at all times whilst performing and only permissible outside of school hours and during daylight hours.

Animals

The use of any animals will not be permitted as part of a busking performance at Harbour Town Adelaide.

Group Acts

Group acts are limited to 4 performers, with larger groups assessed on a case by case basis. Each member of the group is required to complete an application, however one application fee is payable and one permit will be issued for the group. Conditions apply to groups as well as individuals.

Public Liability

Buskers are wholly responsible for all claims made against them for personal injury or property damage. If a Busker does not hold their own public liability cover, they are covered under a specific Harbour Town Adelaide Busking public liability insurance policy for \$10m. If the Busker has a claim made against them, an excess fee of approximately \$1,500 will apply.

Safety

Buskers must work to ensure that, neither themselves nor their audience, pedestrians or the general public are put at risk at any time during their performance. Busker must accept responsibility for any impact that their performance may have on other Harbour Town Adelaide services and activities. Harbour Town Centre Management Staff and/or Harbour Town Adelaide's security contractor has the right to request a performer, is not acting in a safe manner, to cease performing and vacate the premises.

Pedestrian Access/Audience Management

Busking must not impede pedestrian access and Buskers are responsible for maintaining pedestrian flow and public amenity at all times. Buskers must at all times ensure free and safe access for pedestrians along undercover walkways and thoroughfares near the performance site, also ensuring they or their audience do not block shop entrances, fire escapes, access to amenities and centre entrances. Performances must only take place in the location allocated when booking.

Permit on Display

Buskers must display their permit at all times during the performance and whilst setting up and packing up.

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Cleanliness

Buskers must keep the site in use clean while they are working, ensure that their use of the site does not pose a threat to public safety and the site is left in the condition it was found. At no time is mall furniture, garden beds and pot plants to be used for any reason.

Management of Sound

Sound from busking has the potential to disrupt business trading, cause disharmony from retailers, cause discomfort to customers and work against creating a pleasant and vibrant ambience.

Amplification is not to be used without prior consent. If complaints are received from any sound generated from a performance and it is deemed to be intrusive, the busker must obey directions from a Centre Management representative, including security, to rectify the complaint, which may include ceasing the performance and permit being cancelled if repeat complaints are made.

Location and Times

Busking may only take place in locations and during times pre booked with Harbour Town Adelaide Centre Management. A clearance of 2 meters from shop entrances must be maintained at all times. Bookings must be made 7 days in advance.

Performance in a designated area must not exceed 30 minutes, with a 30 minute break between each performance.

Monetary Appreciation

Buskers may give audiences the opportunity to provide voluntary donations by placing a container at their performance location. Buskers may not approach customers requesting donations or in any way solicit funds.

Selling Goods

Buskers may only sell recordings of their performance with prior approval from Harbour Town Centre Management and the CD/DVD must only contain original material.

Balloons & Flyers

Given the close proximity of Harbour Town Adelaide to Adelaide Airport, the use of balloon and or distribution of balloons and flyers is not permitted as it may pose a risk to aircraft safety.

Expected Behaviour

Harbour Town Adelaide aims to provide our retailers with an environment conducive to retail spending and providing customers with a pleasant shopping experience. Therefore we require all buskers to contribute to enhancing the environment by:

- Co-operating with retailers, customers and authorized officers of Harbour Town Adelaide.
- Respecting people and property.
- Being responsible for their own performance and surrounding environment.
- Willingness to discuss and comply with requests for complaint resolution.
- Observe WHS standards and requirements, e.g. not creating trip hazards etc.

Unacceptable Behaviour

The following behaviour will not be tolerated and will result in the permit being cancelled and no further booking being made:

- Aggressive, abusive, offensive or hostile behaviour.